

## STEPS TO ANSWER QUERIES

Home My Business Services My Compound Services My Payment History User Profile

- 1 Renewal Service
  - Renewal by Owners
  - Renewal by Others
  - Renewal History
- 2 New Business Registration
  - List New Business Registration
  - Form A Partner Verification
- Business Changes
  - New Business Changes
  - List of Business Changes
  - Form B Partner Verification
- Business Termination
  - New Business Termination
  - List of Business Termination
  - Form C Partner Verification

Draft In Process Query Approved/Reject Cancel Incentive

Ref. No	Business Name	Status	Update Date	Action
[Redacted]	[Redacted]	Query	13/09/2017 04:31:06	[Action Icon]

Showing 1 to 1 of 1

### Query Reason

1. LAJU-LAJU : KATA GANDA TIDAK BOLEH GUNA
2. NAMA PERNIAGAAN PERLU MULA DENGAN PERCETAKAN.  
CONTOHNYA, PERCETAKAN LAJU SIAP ALI ATAU ALI FAST PRINTING.  
SILA BETULKAN NAMA PERNIAGAAN

Make amendment for queries

### Query Answer\*

DONE

I confirm that the fact and information stated in this document are true. It is an offence under section 12 (1)(d) of Registration of Business Act 1956 to dishonestly makes any statement or furnishes any information to the Registrar under the provisions of this Act or of rules made thereunder whether such statement is verbal or in writing, which is false in any material particular or by reason of the omission of any material particular and which he either knows or has reason to believe is false, commits an offence and shall on conviction be liable to a fine not exceeding RM50,000 or to imprisonment for a term not exceeding two years or to both.

Previous Resubmit Application

### STEPS:

1. Click MyBiz Services
2. Click List New Business Registration
3. Click Query
4. Click Action
5. Read Query Reason
6. Make Amendment for queries and fill in Query answer
7. Tick the check box
8. Click Re-submit Application

## STEPS TO DOWNLOAD & PRINT CERTIFICATE AND BUSINESS INFO

Home My Business Services My Compound Services My Payment History User Profile

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  - New Business Termination
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Draft In Process Query Approved/Reject Cancel Incentive

Ref. No	Business Name	Status	Update Date	Action
[Redacted]	[Redacted]	Approved	21/03/2017 04:22:46	[Action Icon]

Showing 1 to 1 of 1

### Fees & Declaration

Item	Amount	Unit	Total (RM)
Registration of Business	60.00	2	120.00
Branches	0.00	2	0.00
Business Info (6% GST)	10.60	1	10.60
Total Amount			130.60

Download Borang A Download Certificate Download Business Info

Certificate and Business Info only available for download within 14 days after application approve/success (Valid until 11/09/2017 01:45:13)

### STEPS:

1. Click MyBiz Services
2. Click New Business Registration
3. Click Approved/ Reject
4. Click Action
5. Click Download Certificate
6. Click Download Business Info

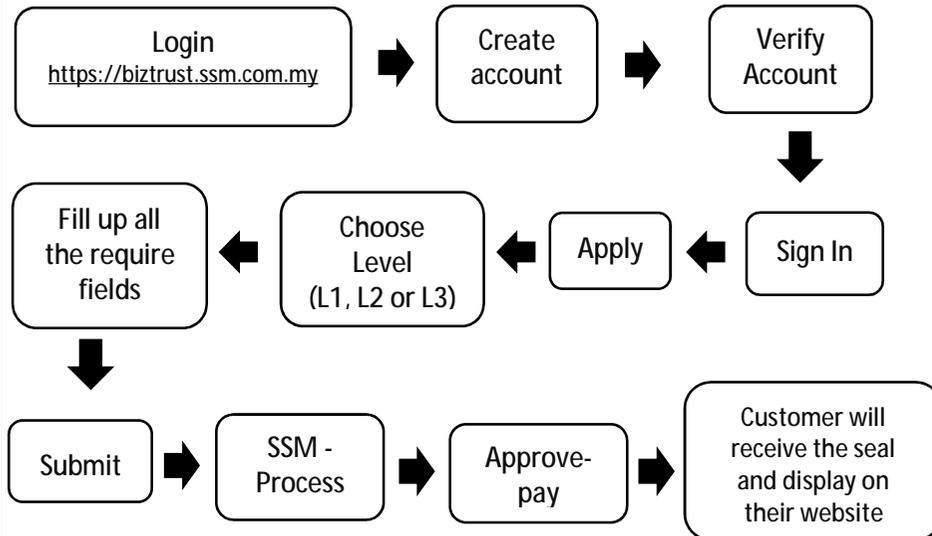


UNTIL MAC 2019

DISPLAY SSM BIZTRUST LOGO ON YOUR WEBSITE TO GAIN CONFIDENCE AMONG YOUR CUSTOMERS

TINGKATKAN KEYAKINAN PELANGGAN DENGAN PAPARAN LOGO SSM BIZTRUST DI LAMAN WEB ANDA

### STEPS TO REGISTER BIZTRUST



# USER GUIDE

Please visit: [ezbiz.ssm.com.my](http://ezbiz.ssm.com.my)

1. Sign up to register as an ezbiz user



2. Fill up the Owner's Information in the portal

3. After successful registration, go to nearest SSM for ID activation. Bring your original IC



4. Login to EzBiz portal and click My Business Services to choose the following services:

- a. For renewal
- b. For new business registration
- c. For business changes (change address/ add nature of business/ add or remove branch
- d. Business Termination



5. Select mode payment (online payment/ payment over the counter) to complete the application

6. Check the application status at the portal.

7. \* Certificate & Business Info only available for download within 14 days after application approve/ success

\*application received after 5.15 p.m on working days or public holiday will be processed on the next working day

ENQUIRY: Email: [enquiry@ssm.com.my](mailto:enquiry@ssm.com.my)

Tel: 03-2299 4400