



## **TATACARA PENGGUNA EZBIZ MENDAFTARKAN PENGAKTIFAN PENGGUNA ID EZBIZ**

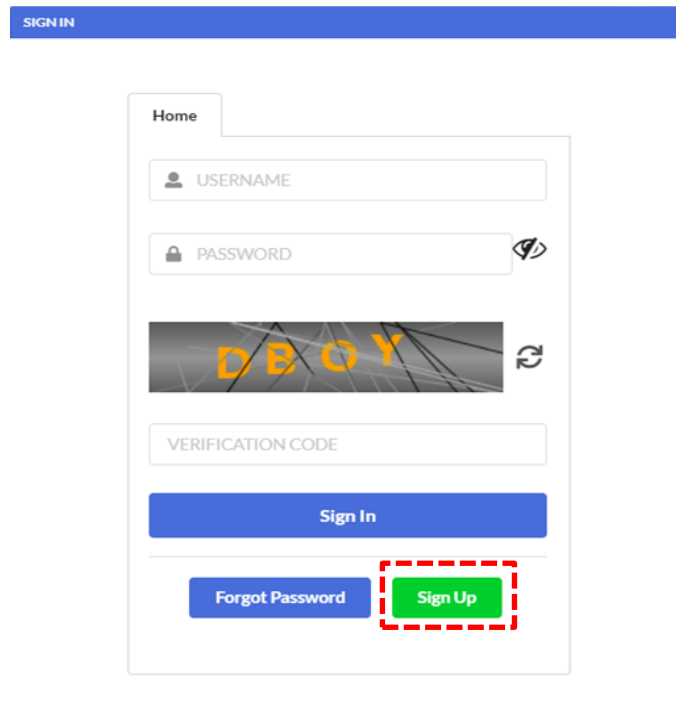
Versi 1.0

19 Disember 2020

# CARA PERMOHONAN PENGAKTIFAN PENGGUNA ID EZBIZ ONLINE

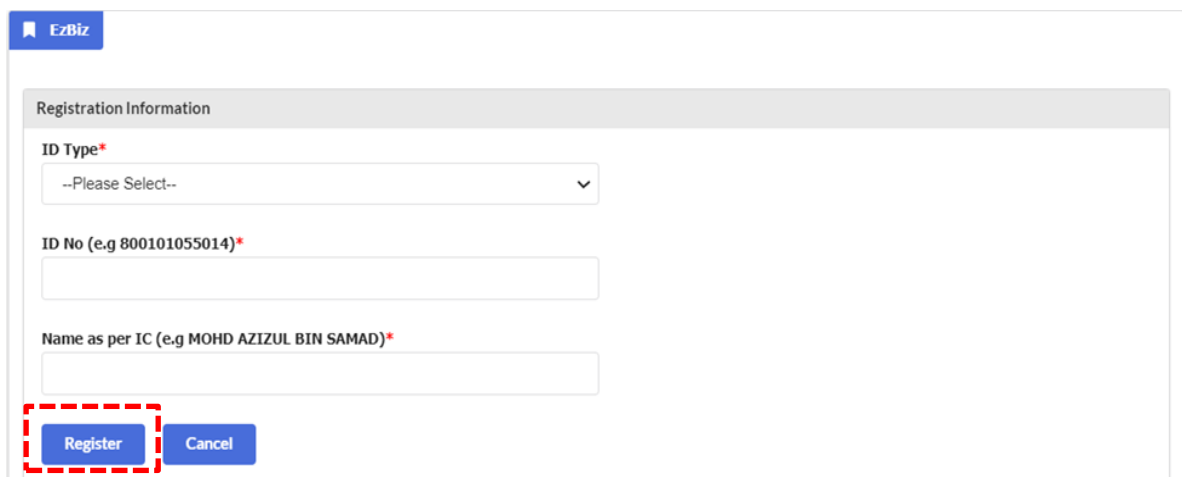
## A. CARA MENDAFTAR SEBAGAI PENGGUNA EZBIZ ONLINE

1. a) Tekan **"Sign Up"**.



The screenshot shows a 'SIGN IN' page with a blue header. Below the header is a 'Home' tab. The main content area contains a login form with the following elements: a 'USERNAME' input field with a user icon, a 'PASSWORD' input field with a lock icon and an eye icon for toggling visibility, a 'DEPLOY' button with a refresh icon, a 'VERIFICATION CODE' input field, a blue 'Sign In' button, a blue 'Forgot Password' button, and a green 'Sign Up' button which is highlighted with a red dashed box.

2. a) Sila isikan semua maklumat yang bertanda (\*).  
b) Selepas selesai, tekan **"Register"**.



The screenshot shows a registration form titled 'Registration Information' with a blue 'EzBiz' header. The form contains the following fields: 'ID Type\*' (a dropdown menu with '--Please Select--'), 'ID No (e.g 800101055014)\*' (a text input field), and 'Name as per IC (e.g MOHD AZIZUL BIN SAMAD)\*' (a text input field). At the bottom of the form, there are two buttons: a blue 'Register' button and a blue 'Cancel' button. The 'Register' button is highlighted with a red dashed box.


3. a) Sila isikan semua maklumat yang bertanda (\*).

Registration Information

**Username\***


(Please key in from 5 until 40 character.)

**Password\***



(Password must contain at least one of lower case letters, upper case letters, digits and minimum 6 characters)

**Re-Type Password\***



**Email\***

**Re-Type Email\***

User Information


**Name\***

**ID Type**  **ID No (e.g 800101055014)\***  **Colour\***

**Nationality\***

**Gender\***  FEMALE  MALE

**Date of Birth\***  **Race\***



Residential Address Information

**Residential Address\***

**Postcode\***  **City\***

**Country\***  **State\***


**Mobile Phone No.\***

- b) Tick di bahagian "Declaration"
- c) Selepas selesai, tekan "**Save**"

**Declaration:**  
 I have read and understood the [Protocol on E-Lodgement](#) and agree to the [Terms and Conditions](#) of the system.



4. Notifikasi akan dihantar melalui emel dengan disertakan nombor rujukan (EZxxxxx).

 Please be informed that you have registered as an authorized user for EzBiz system using LoginId SAMAD77. Kindly check your email account samad77@gmail.com for further details.

**1) BUSINESS REGISTRATION**  
You are required to go to the nearest SSM office within 14 days from the date of this notification to activate your ID and please bring along your NRIC/MyKad.

OR

**2) CORPORATE TRAINING REGISTRATION (e-COMTRAC)**  
Registration for corporate training at e-COMTRAC does not require ID activation.

Should you have any queries or require any further information please email us at [enquiry@ssm.com.my](mailto:enquiry@ssm.com.my).

Thank you.

5. Pengguna perlu hadir ke pejabat SSM yang berdekatan bagi tujuan verifikasi ID (secara **one-off** sahaja) dengan membawa:
  - 1) Kad pengenalan,
  - 2) Surat pengesahan JPN jika cap ibu jari rosak (Jika berkaitan) atau,
  - 3) Kad OKU (Jika berkaitan).
6. Setelah selesai, pengguna akan menerima emel memaklumkan proses verifikasi telah BERJAYA dan ID Ezbiz telah diaktifkan.